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Top Facilitation Methods Online



COURSE APPLICABLE TO:

- Managers and supervisors
- Executive directors and board members
- Educators and health practitioners
- Project and team leaders
- Active citizens and community workers
- Facilitators, trainers and consultants
- Government employees and elected officials
- UX and product designers
- Organizational change agents
- Community organizers
- Others who lead meetings or collaborate with groups of any kind

Have you found yourself struggling to conduct meaningful online conversations?

Are you anxious about what to do when someone dominates the conversation?

Do you feel like a used car salesman trying to get people to stay committed and motivated to group projects?

In this live, online, modular course, you will experience and practice three participatory methods to help you confidently and efficiently move any group to consensus and commitment. You will learn the full potential of virtual work spaces, so you may actively engage your team in a collaborative process that yields results as well as energized and enthusiastic team members.

MODULE I: Landscape of Facilitation

- Introduction and orientation to the virtual facilitation environment
- Understanding of ToP facilitation as a participatory and respectful process that helps groups create shared awareness, agreement, and action online
- Understand the foundational theory and flow of ToP Facilitation Methods virtually

MODULE II: Focused Conversation

Generate meaningful, productive dialogue around any topic with this universal framework. Learn how to virtually :

- Build your confidence in hosting respectful, inclusive conversations online
- Deepen awareness and understanding of individual and group dynamics in conversation
- Feel increasingly comfortable flexing between the roles of participant, designer, and facilitator
- Participate in an online learning environment, where a variety of virtual tools are modeled for their potential use, including chat, participant, and breakout features in Zoom

MODULE III: Consensus Workshop

Infuse a group with creativity and bring diverse opinions and perspectives into alignment with this energizing virtual process.

- Respectfully integrate diverse ideas into a larger whole
- Tap rational and intuitive thought processes
- Generate practical and creative solutions from multiple perspectives
- Actively engage participants in collective decision-making

MODULE IV: Action Planning

Quickly plan and prepare a group project for launch, and develop shared commitment to timelines, tasks, and success measures.

- Analyze the current reality and set inspiring goal
- Maximize group ownership and creativity
- Craft a doable plan with clear ownership, timelines and success measures

Immersive demonstrations, process review of foundational theoretical understanding of facilitation and group dynamics, and planning for application regardless of preferred virtual platform, will ensure you leave with confidence to immediately put your new skills to use.

You will receive: step-by-step manual and resource guide

You will be asked to: participate in self-guided learning including reading materials and assignments



PREREQUISITES

None

CONTINUING ED CREDITS

Applicable for NCHEC (CHES & MCHES) and AICP (APA). Inquire to support@ica-usa.org for credit hour details.

PRICING

Corporate Large nonprofits (budget >\$5 million)	\$950
Public Government	\$750
Individual Professional Mid-sized Nonprofit (budget \$1-5 million)	\$650
Small Nonprofit (budget <\$1 million) Student (student ID required)	\$400

An Early Bird Discount of \$50 is applied if the course is paid in full three weeks prior to course date.

HOW TO REGISTER

Go to strategicfacilitation.com.

TECHNOLOGY REQUIREMENTS

Computer with internet access (not a cell phone or tablet)

QUESTIONS?

Get in touch at our [contact page](#).